

## Job description – Project manager Europe (M/F)

RURENER is building its working team. If you are a convinced European, an enthusiastic believer in sustainable development and are looking for a fulfilling job, here is your chance to join us!

### The organization:

RURENER is a European network of rural communities engaged in the energy and climate transition. Our vision is to build a European Union self-conscious of the potentials of its territories, and especially its rural territories, to realize the energy transition. By addressing the energy and climate challenges, we promote a transversal approach of rural development. Through our members' experiences and the monitoring of local impact of territorial energy and climate policies, we bring up the voice of rural territories to Brussels to make their voice heard and to foster the acknowledgement of rural territories' needs and potential in the conduct of the transition in European policies.

RURENER's main missions are:

- Promote the **sharing of good practices** and **concrete cooperation** between European communities
- Give these communities the **tools** to elaborate and conduct their **energy and climate plans**
- Promote **technical, organizational and social innovations** experienced in the field
- **Be the voice of rural European communities** in the fight against climate change

### Tasks of the project manager:

In the fall 2021, our amazing project manager flies away towards new horizons and we need a new (and equally amazing) person to take his place, in particular to continue the conduct of the COLEOPTER project (Local Consensus Building for the Optimization of Territorial Policies on Rural Energy) funded by the European programme Interreg Sudoe through the European Regional Development Fund (ERDF), in collaboration with the network's coordinator.

As new project manager, you will be involved in the administrative management of the COLEOPTER project. This project seeks to develop an innovative approach of energy efficiency in public buildings involving consensus building of local stakeholders. Thus, you need to be interested in consensus building approaches as well as possess experience/knowledge in public procurement processes.

The position is composed of three main components, the first representing 2/3 of your work.

### Conduct of European project

- Conduct and monitoring of the COLEOPTER project: financial and execution reports, monitoring of the partners' reporting, meeting the project's deadlines and quality. This task will be conducted jointly with the network's coordinator and an expert accountant on the financial part.
- Monitoring and support on the advancement of construction/renovation work in each municipality and assessment of the monitoring evaluation and quality control indicators to ensure the good conduct of the project.
- Contribute to the capitalization on the project and its dissemination in Europe (organization of webinars, participation in European events, development of communication tools/materials)
- Participate in the building of new European (Horizon Europe, Interreg, Life programmes...) and transregional (ANCT) projects.

## European policies and regulations

You will be in charge of

- Doing an ongoing watch on European policies and regulations on energy-climate and rural development.
- Identify European policies and opportunities given by the EU within the 2021-2027 programming period
- Nurture the European institutions with concrete experiences from rural communities within RURENER's advocacy action.

## Network facilitation

The third component of the position is about the day-to-day life of the network, facilitating exchanges within the RURENER network (event organization, website, Facebook posts, videos, newsletter) in order to get quickly familiar with RURENER's activities and members.

You will be supported by the European coordinator of the network, the board members and the members of the RURENER network in your tasks.

## Profile:

- Masters (or equivalent) in local planning, energy systems and energy efficiency, European affairs ; or any other relevant field to conduct the tasks described above;
- Technical knowledge on public procurement processes;
- Knowledge/interest in European energy policies and legislations;
- Interest for consensus building and territorial dialogue;
- Leadership and good interpersonal skills;
- At ease with communication tools and media (social media, website, newsletter) and in the making of communication materials (Indesign, Photoshop, video editing...)
- Fluent in French and English (written/spoken). Knowledge of any other European language will be valuable, in particular Spanish and/or Portuguese;
- Involvement in associations will be appreciated;
- Technical knowledge on energy systems and energy efficiency will be appreciated.

Contract and calendar: Open-ended contract starting in October 2021 (3 months trial period)

Place: Clermont-Ferrand (63000) in France (+ occasional trips in Europe)

Salary: 80% FTE (based on a brut salary at 1850€)

Application: If this job description meets your skills and interests, please send your CV and a cover letter at [rurener@gmail.com](mailto:rurener@gmail.com) before September 30<sup>th</sup> 2021.